

**AMITA SHARMA**  
**Joint Secretary**  
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~~DATE~~  
Date of Meeting: 8<sup>th</sup> MAY, 09  
TIME: 11 AM  
VENUE: UNNATI HALL  
New Delhi

D.O.No.:K-11011/2/2008-NREGA(MON)/TS

Dated: 20<sup>th</sup> April, 2009

Dear

Kindly refer to earlier letter D.O.No.:K-11011/2/2008-NREGA (MON)/TS dated 24<sup>th</sup> March and 1<sup>st</sup> April regarding the State Nodal Officer meeting at New Delhi.

2. Ministry of Rural Development has repeatedly asked State governments to fully operationalize MIS. In order to ensure that all States start reporting on the MIS from April, 2009 and analyse the latest progress achieved, a State Nodal officer meeting for MIS operationalization is scheduled for 8<sup>th</sup> May, 2009 at New Delhi (Krishi Bhawan "Unnati" at 11 AM).

3. You are requested to ensure that the meeting is attended by the State Nodal Officer of the State MIS Cell and a representative from State NIC coordinating and managing the NREGA MIS (NREGASoft).

4. The State Nodal Officers are requested to review the status of MIS and give a brief presentation on the issues list in the enclosed annexure.

Yours sincerely,



(Amita Sharma)

**Enclosure as Above**

**To**

**Principal Secretary / Secretary of all States / UTs**

**STATE CELL MEETING: Agenda Point**

**State are requested to give a presentation on the following key points**

1. Status of the State MIS cell for NREGA.
2. Status of the Staffing and training of the State MIS Nodal officer and other MIS Staff under the State MIS cell. Detail of the trainer / Agency if training has been conducted.
3. Name, Designation, Address and contact number of the State Nodal officer for NREGA MIS (Office & Mobile).
4. Current methodology of Monitoring MIS and coordination with the NIC for software related issue.
5. ICT infrastructure at Block Level. State should do a reality check before coming to the meeting and update the ICT report if required.
6. Review of MIS Operationalization with an objective to fully operationalize from current year so that all releases will be based on MIS data.
7. Labour Budget on the NREGA MIS: All approved figures must be updated on the MIS.
8. Submission of updated contact detail information of NREGA officials up to Block Level in the format already shared with the States. This will be used as a database for the web enabled Grievance Redressal National Helpline.
9. Bank and Post office Account details to be updated for each NREGA worker.
10. Photo on job cards to be uploaded for all the job card holders.
11. Bank and post office account details of the individual and their insurance details need to update on top priority.
12. Similarly, BPL status also to be updated of every individual.
13. **PLAN OF ACTION:**
  - For operationalization of State MIS cell with Staffing and training.
  - Full MIS operationalization from current financial year (FY09-10).
    - ❖ Date for accomplishing each planned action.
14. **ICT Pilot Project:**
  - The project is undergoing in 5 states (Andhra Pradesh, Bihar, Uttar Pradesh, Kerala and Orissa).
  - The official incharge of implementation must come in the meeting. He should be able to explain and understand the technical details of the project.
  - Above State have to submit the progress made till date and the status as of now.