

MINUTES OF THE NREGA VIDEO CONFERENCING MEETING FOR MIS OPERATIONALIZATION

July 8th, 2008

The *Director (NREGA)* welcomed the State Secretaries and other delegates attending the meeting. He started with the briefing of the agenda for the meeting and the procedure in which the meeting will proceed. He asked the states to discuss their time bound plan to operationalize MIS and the current status of MIS, details of the state level Nodal Officer for MIS, technical issues if any which will be resolved by the *Technical Director (NIC)* and the status of the MPRs on the NREGA website (<http://nrega.nic.in>). Apart from this the Status of State on NREGA State Scheme and rules, Labour Budget moderated values as discussed in the Ministry to be sent in softcopy and hardcopy on 24th July, 08 in the Nodal Officer meeting in the prescribed format given in the guidelines (Annexure B15, Part-I and Part-II) and the performance of the States also be discussed.

After the Director's address, there was a discussion and review of State specific status of reporting and issues regarding the MIS operationalization and MPR reporting along with the above stated other issues. The States were invited to respond one by one. State wise response and their current status are as follows:

❖ MIZORAM

- MIS operationalization:
 - *State Secretary*, intimated that District Mamit is operational on the MIS but it was informed that only one block of the district was reporting (Block: Reiek). The *State Secretary* updated the Ministry that due to regular power breakdown other blocks are not able to enter the data on the website. The *Technical Director (NIC)* asked the state to do the entry through the "Offline Software" available with the State. She also suggested taking the assistance of CIC center as its penetration is up to the Block Level.
 - *The State Secretary* raised the issue of software being corrupt which was denied by the Technical Director and the State was

suggested to download the software again if they have any problem with the software.

- One of the State officials requested for the training of the district official on MIS by the Ministry.
 - On request for the additional funds to operationalize the MIS so that they can engage external agencies, *Director (NREGA)* asked the State to utilize the administrative head to meet the expenses and asked to see the circular on the NREGA website (<http://nrega.nic.in>).
 - The State was asked to get the master data of panchayat, blocks, etc. as soon as possible.
 - *Director (NREGA)*, requested the *State Secretary* to send the details of the MIS operationalization plan with the State Nodal Officer coming to attend the meeting on 24th July, 2008.
 - *Technical Director (NIC)* suggested starting the entry in to MIS for the current financial year and simultaneously clearing the backlog of the previous years.
- **MPRs:**
 - The State was briefed about the districts which have not reported on which it was assured to submit all the MPRs on the NREGA website within 10 to 15 days.

❖ **PUNJAB**

- **MIS operationalization:**
 - State has assured to appoint the State Nodal Officer as soon as possible.
 - State also assured to submit the MIS operationalization plan in the meeting which is scheduled on 24th July, 08 with the State Nodal Officers.
 - State has also given the tentative date of MIS operationalization of Phase-I and II districts by August, 2008 and reported that for Phase-III districts MIS operationalization will soon begin.

- State will soon have a meeting with the State NIC, State officials and the Data Entry operators (DEOs) to expedite the MIS operationalization.
- MPRs:
 - The State was briefed about the Districts which have not reported on the MPRs. The State has assured to update the MPRs as soon as possible.
- State was asked to send the information regarding the NREGA State Scheme and rules.

❖ **MANIPUR**

- MIS operationalization:
 - The State reported that the approval for the additional staff at district level for the MIS operationalization is still awaited from the cabinet.
 - *Technical Director (NIC)* pointed out three districts which have not given the master data and Phase-III district has to speed up the process of operationalization of MIS. Only 2 districts have started reporting on MIS of Phase-I and II and that too only up to Job cards reporting. It was also requested that the State should start the transfer of funds entry in to the MIS immediately.
 - *State Secretary*, requested for the passwords, on which State was asked to send the request on the email due to security reasons.
 - State has assured that appointments will be done very soon.
 - The State updated that State Nodal Officer for MIS has been appointed and the letter regarding this will be sent soon along with the MIS plan in the MIS Nodal Officer meeting scheduled on 24th July, 2008.
- MPRs:
 - The State assured that MPRs will be updated on the website and submitted to the Ministry in a week time.

❖ MEGHALAYA

- MIS operationalization:
 - State reported that 50% of the blocks have connectivity and has issued instructions to the Programme Officer (PO) get the entry done using the offline software
 - *The State Secretary* raised the problem of getting the manpower at Block level and even after recruiting and training the new staff they leave the job in one or two months. In reply to this *Director (NREGA)*, asked the State to at least report the progress of the State as no report has been received by the Ministry in the current financial year (FY-2008-09).
 - State has assured to fully operationalize the MIS by Oct-Nov, 2008.
 - *The State Secretary* also raised the issue that there are some places wherer there is no Bank and Post office service available. *Director (NREGA)* asked to send a report mentioning such places to the Ministry so that necessary action can be taken from the Ministry.
 - The State has assured to send the MIS plan with the Nodal Officer in the meeting schedule on 24th July, 2008.
 - *Technical Director (NIC)*, pointed out that manpower and all necessary system to operaionalize the MIS is available and regular monitoring is required in the State to push the MIS operationalization.
- MPRs:
 - Regarding the non-reporting on the MPRs the *State Secretary* has assured the Ministry to submit the reports online in the MPR formats very soon.

❖ NAGALAND

- MIS operationalization:
 - *Technical Director (NIC)* pointed out that there is no master data for MIS without which the State cannot proceed with MIS operationalization. The *State Secretary* was not aware about this and has assured to take necessary action to expedite MIS operationalization.
- MPRs:
 - *Director (NREGA)* raised the issue that no report is submitted by the State for the current financial year. The *State Secretary*, has assured that the reports will be submitted to the Ministry on 24th July, 2008 in the State Nodal Officer (MIS) meeting.
 - Regarding the shortage of funds to operationalize MIS *Director (NREGA)* asked the State to refer the circular dated 30th March, 2007 regarding the administrative expenses.
- State will submit the NREGA State scheme in the meeting scheduled for the State Nodal Officer for the MIS.

❖ HIMACHAL PRADESH

- MIS operationalization:
 - The Meeting was attended by the *State Secretary, Director (NREGA)* and officials from the State NIC.
 - The *State Secretary* appreciated the training given by the *Technical Director (NIC)* in which many issues were resolved regarding the NREGA MIS. He also reported that all computer operators are in place in every block and Data Entry Operators (DEO) has been appointed to see the data entry (One DEO per three Gram Panchayats). The State has also arranged for one computer for every three Gram Panchayats.
 - Master data for the 7 Districts has been completed and for the remaining 5 Districts it will be completed in a week time.
 - The State has committed to operationalize the MIS in two months.

- *Technical Director (NIC)* has requested the State to start entry of fund transfer as soon as possible.
- *The State secretary*, requested for the Import/ Export utility required at the Block level and software for testing of data which was assured by the *Technical Director (NIC)* to be delivered soon. State also requested for the passwords for data entry which will be given through email due to security reasons.
- State also raised a query about the Muster Rolls to be deleted or edited, on which it was replied that Muster Roll is not a starting point. Entry point is the Demand, allocation of work and then Muster Rolls.
- MPRs:
 - State has committed to update the MPRs as soon as possible.
- The State was informed about the meeting of State Nodal Officer on 24th July, 2008.

❖ AT THE END OF THE MEETING THE MAIN POINTS WERE SUMMED UP AS FOLLOWS:

- ✓ Regular monitoring should be undertaken by all the states to fully operationalize the MIS and finally move on to MIS completely from the MPR reporting system.
- ✓ *Technical Director (NIC)* asked to get the master tables updated as soon as possible.
- ✓ States were requested to send information to the Centre with respect to the staff, training, inspections, bank/post office accounts opened status, complaints pending at the earliest.
- ✓ The States were requested for the NREGA State Scheme and rules to be sent by emailed and/or in hardcopy.
- ✓ Labour Budget moderated values as discussed in the Ministry to be sent in softcopy and hardcopy as soon as possible in the prescribed format given in the guidelines (Annexure B15, Part-I and Part-II).
- ✓ New guideline should be downloaded from the NREGA website home page (<http://nrega.nic.in>).