

**MINUTES OF THE NREGA FIRST NODAL OFFICER (MIS) MEETING  
FOR  
MIS OPERATIONALIZATION**

**July 24<sup>th</sup>, 2008**

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The meeting to expedite the MIS operationalization with the newly appointed State Nodal Officers for MIS was held under the chairmanship of *Director (NREGA)* in Unnati Hall (ground floor), Krishi Bhavan, New Delhi. The meeting was attended by the *Technical Director (NIC)* and officials of the NREGA division.

The *Director (NREGA)* welcomed the State Nodal Officers and started with the briefing of the agenda for the meeting and the procedure in which the meeting will proceed. He asked the states to discuss their time bound plan to operationalize MIS and the current status of MIS, details of the state level Nodal Officer for MIS, technical issues if any which will be resolved by the *Technical Director (NIC)* and the status of the MPRs on the NREGA website (<http://nrega.nic.in>). Apart from this the Status of State on NREGA State Scheme and rules, Labour Budget moderated values to be submitted in softcopy and hardcopy in the prescribed format given in the guidelines (Annexure B15, Part-I and Part-II), Complaints, review of the NLM and area officer reports, Social Audit, Help line, Bank and Post office Accounts and the performance of the States were also discussed.

After the Director's address, there was a discussion and review of State specific status of reporting and issues regarding the MIS operationalization and MPR reporting along with the above stated other issues. The States were invited to respond one by one. The details of the issues discussed and decisions taken are as follows:

**❖ DIRECT COMMUNICATION WITH THE NODAL OFFICER:**

- *Director (NREGA)* pointed out that in order to expedite the MIS operationalization the Ministry will contact the Nodal Officer directly by correspondence on MIS and MPRs and other related issues.

- A decision was taken that a page will be dedicated on the NREGA website with the contact details of the State Level Officers, DPCs, Pos and the State Nodal Officers.

#### ❖ **SMALL SESSION ON BROWSING THE WEBSITE**

- Live demonstration of the steps to browse the NREGA website <http://nrega.nic.in> was done. The State Nodal officers were explained how to open the State specific pages and to analyse the MIS operationalization through the reports already available on the website in the form of Alerts. The States were also briefed how to see the latest circulars, Sanctions on the website and requested to visit the site regularly for the latest information and continuous monitoring of the programme.

#### ❖ **PASSWORDS**

- Regarding the request of passwords to open State specific pages in the meeting it was asked by the *Technical Director (NIC)*, that the request be made through emails. Passwords will only be given to the person who operates MIS as it involves security issues.

#### ❖ **UPDATING ONESELF:**

- The States were asked to keep themselves updated by regularly browsing the NREGA website for the MIS monitoring, Data upload, latest circulars, Sanction orders, to access NREGA guideline, act and other important information.

#### ❖ **TRANSFER OF DATA:**

- Regarding the upload of data it was informed that interchange between offline and online mode can be done with the prior information to the Ministry.
- Data CD can be sent to a station with the internet connectivity to upload data.
- States were requested to set a frequency for uploading the data (three-four days and not more than a week).
- States should begin with the current financial year data entry and to clear the back log of the previous year subsequently. Outsourcing can be done to speed up the process.

❖ **STATE WITH SPECIAL ATTENTION:**

- Regular meeting with Rajasthan, Jharkhand, Uttarakhand and Pondichery.

❖ **DEADLINE FOR MIS OPERATIONALIZATION AS PER NODAL OFFICERS:**

- States were asked to give a Timeline to operationalize MIS modules which is as follows:

<b>State/ Union Territory</b>	<b>Timeline</b>	<b>Issue</b>
Andhra Pradesh	August, 2008	
Arunachal Pradesh	October, 2008	
Chhatisgarh	14 Districts by end of August, 2008 Dantawada and Raipur by mid September, 2008	- Naxalites in Dantawada - Size of District Raipur
Harayana	September, 2008	
Himachal Pradesh	15 <sup>th</sup> September, 2008	
Jharkhand	October, 2008	
Karnataka	15 <sup>th</sup> August, 2008	
Kerala	September, 2008	Phase-I and Phase-II by August, 2008
Mizoram	15 <sup>th</sup> September, 2008	
Pondichery	October, 2008	Appointments to be done within 2-3 days

State/ Union Territory	Timeline	Issue
		Lack of funds
Rajasthan	15 <sup>th</sup> October, 2008	Personnel not available
Sikkim	September, 2008	<ul style="list-style-type: none"> <li>- Hiring personal</li> <li>- Lack of funds</li> </ul>
Tripura	August, 2008	
Tamil Nadu	September, 2008	
Uttarakhand	September, 2008	As Gram Panchyat elections are taking place

**❖ AT THE END OF THE MEETING THE MAIN POINTS WERE SUMMED UP AS FOLLOWS:**

- ✓ States were asked to do the difference analysis of the data of MIS and MPR (MRP-MIS) and to bring this difference to zero as first step. The States were asked to devise a timeline for this and do a block wise monitoring.
- ✓ A decision was taken to upload a Block level format to monitor the MIS operationalization which will soon be available on the NREGA home page.
- ✓ States were also asked to impart training on the MIS to bridge the gap in the knowledge about the MIS and speed up the process of MIS operationalization. Training should be given to District and Block Level officers.
- ✓ Regular monitoring should be done at the District and the Block Level.
- ✓ Names and contact details of the MIS Nodal Officer at District and Block Levels to be shared at each level.
- ✓ To get the master tables for the MIS updated as soon as possible.
- ✓ States were requested to send information to the Centre with respect to the staff, training, inspections, social audit, bank/post office accounts opened status, complaints pending at the earliest.
- ✓ The States were requested for the NREGA State Scheme and rules to be sent by emailed and/or in hardcopy.
- ✓ Labour Budget moderated values as discussed in the Ministry to be sent in softcopy and hardcopy as soon as possible in the prescribed format given in the guidelines (Annexure B15, Part-I and Part-II).
- ✓ Help lines to be set up at State and District Levels.

## ❖ LIST OF PARTICIPANTS:

- **Officials of the Ministry**
  1. Mr. Niten Chandra (Director- NREGA)
  2. Ms. Madhuri Sharma (Technical Director- NIC)
  3. Mr. R. Sood (US)
- **States/ Union Territories**
  1. Chhattisgarh (Mr. S Alok, Deputy Commissioner)
  2. Sikkim (Mr. Sandeep Tambe, Joint Secretary)
  3. Tripura (Mr. M.K Gop, Deputy Secretary)
  4. Arunachal Pradesh (Mr. Vishwas Tyagi and Mr. J Angu [Director (RD)])
  5. Andhra Pradesh (Mr. R Madhavarao)
  6. Tamil Nadu (Mr. S Jaya Kumar, Additional Director)
  7. Rajasthan (Mr. Mukesh Vijay, Executive Engineer (XEN))
  8. Harayana (Mr. Sundeep Wahi, Programmer)
  9. Karnataka (Mr. B Krishnappa, Joint Director-NREGA)
  10. Kerala (Mr. S Dinesh, Additional Development Commissioner, RD)
  11. Mizoram (Mr David Lalthantluangia, Under Secretary, RD)
  12. Uttarakhand (Mr. S.S Tomar, Joint Director and Mr. S.C Sharma, OSD PMU (RD)).
  13. Jharkhand (Mr. D K Das, MIS Nodal Officer).
  14. Himachal Pradesh (Mr. O P Kant, Additional Director, RD).
  15. Pondichery (Mr. P Mathew Samuel, Project Director and Mr A Balasubramaniam, Engineer).
- **Technical Secretariat**
  1. Mr. Ritesh Saxena (MIS Officer)
  2. Mr. Ashutosh Gupta (Data Analyst)
  3. Ms. Neeta Dubey (Training Officer)
  4. Ms. Yasmeen Akhtar (Office Assistant)